TECHNOLOGY COORDINATING COUNCIL

NOTES

Wednesday, March 17, 2021
10:30 AM – 12:00 PM
Zoom- https://cccconfer.zoom.us/j/93814919056

Members:

AVC Research, Planning & Technology	Vacant	☐	Dean, Learning & Tech Resources-GC	Kerry Kilber Rebman	☒
VC Student & Institutional Success	Vacant	☐	Dean, Learning & Tech Resources-CC	Eric Klein	☒
VP, Academic Affairs-GC	Marshall Fulbright	☐	Faculty rep, Technology Committee-GC	Dave Dillon	☒
Interim VP, Instruction-CC	Alicia Munoz	☒	Faculty rep, College Tech Committee-CC	Curtis Sharon	☒
VP, Student Services-GC (Interim)	Aaron Starck	☐	Classified Staff rep, Tech Committee-GC	Dawn Heuft	☒
VP, Student Services-CC	Jessica Robinson	☒	Classified Staff rep, College Tech Committee-CC	Bryan Cooper	☐
Director Enterprise Systems-DS	Vacant	☐	Recorder	Myra Lomahan	☒

Discussion Items	Action and Follow-Up
A. Welcome	Kerry welcomed the group at 10:32
B. Additions/Deletions to the agenda	No changes
C. Update on Top IT Priorities for Spring 2021	The council reviewed the Top IT Priorities for Spring 2021. The following items were highlighted: • Adobe Sign: Cuyamaca departments are working on implementation and researching if it will work for their needs. Curtis volunteers Peter Vitullo, Adjunct Faculty, who has experience in AdobeSign. Action: Curtis will have Peter reach out to Kerry. Kerry will coordinate with Andre in the Business Services Department. • CCC MyPath: Jessica asked for more details from Grossmont on the status of their launch. Action: Kerry will find out and provide an update. • Self-Service: Recommended customizations will need to be prioritized and a budget determined. • Dawn Heuft and Steve Abat are working on the security for the Microsoft 365 Integration with Canvas.
D. Status of District IT personnel	We are waiting for an announcement regarding the Interim AVC Technology position and that person will work with the chancellor to determine if we need to fill the Director of Enterprise Systems. A member asked whether the AVC of Research, Planning, and Technology, and the VC of Student & Institutional Success positions would be replaced. This is not known at this time.
E. IEPI Implementation Status	The first IEPI Implementation Lead meeting is scheduled next week. Anne Krueger will be sending regular IEPI Implementation Update communications. Some work has already started and we are determining the best means of tracking and communication.
F. Consideration for additional support for Distance Education Teams at both colleges	Dave is asking consideration for additional support for Distance Education (DE) Teams at both colleges. It was noted that the DE Teams are doing incredible work. • It was recommended that the Canvas Working Group draft a proposal to advocate for more resources and a larger infrastructure to better support staff, faculty and students. • Kerry stated we should revisit a document that was done a few years ago when we transferred from Blackboard to Canvas and update accordingly. • Dawn noted if we get more technology, we do not have the support staff to train our staff/faculty. • We need to support looking at the long-term and not during this COVID period of time to make our services better which will provide more success to our students.

		• Jessica mentioned we will be receiving a new set of funds to support our COVID situation. The funds can be used for temporary positions. Jessica also recommended to include Todd, AVC Business at the District, Nicole at Cuyamaca, and Bill at Grossmont in this conversation. • Action: Kerry will provide the document to Dave to start drafting a proposal.

G.	Board Policies/ Administrative Policies
	• BP/AP 3720
	• BP 6335
		• BP/AP 3720 Computer Use (CCLC Update)
		  ○ Action: Eric and Kerry will review with CTC. The BP has no edits but the AP requires more work. Curtis said he can help edit the AP.
		• BP 6335 Technology Replacement (6-year review)
		  ○ Hold until we have an Interim AVC Technology.

H.	Standing Reports • Technology Advisory Committee (TAC) • Website Communications Committee	Eric noted the following TAC updates: • We are having the same IT priorities discussion. • Jacob Angelo did a presentation to Grossmont CTC and TAC on campus printing using a cloud based printing solution. He will be presenting to Grossmont College Council next week. He can also do a presentation here at TCC. • We will determine if the Interim AVC Technology will co-chair along with either Kerry and Eric. • Kerry reminded us to delete Zoom recordings. The state said we have reached our storage capacity. ○ CCCCO Distance Education Coordinators (DECO) is meeting this Friday. Action: Dave will ask what contingency plan other colleges/districts will be doing for those who need to keep their recordings.
I.	Other Discussion Items	No additional items discussed
J.	Next Meeting	HOLD: Wednesday, April 21, 2021 at 10:30 AM - 12:00 PM Via Zoom